

Public Document Pack

Executive Decision Records

Please find set out below a number of Executive Decisions taken at the HAMPSHIRE COUNTY COUNCIL Executive Member for Policy and Resources Decision Day held at the Castle, Winchester on Thursday, 25th April, 2019

1. **BUILDINGS, LAND AND PROCUREMENT PANEL - 26 MARCH 2019**
 - b) **Strategic Procurement and County Supplies Contracting Activity and Approvals for 2019/20 (LESS EXEMPT APPENDIX)**
 - c) **Hampshire County Council Energy Supply Contracts**
 - d) **Managing Hampshire's Built Estate**
 - e) **Property Services: Major Programmes Update**
2. **SIR HAROLD HILLIER GARDENS, JERMYNS HOUSE EXTENSION, AMPFIELD**
3. **UPDATE ON THE PARISH AND TOWN INVESTMENT FUND AND ASSOCIATED RURAL ISSUES**
4. **INVEST IN HAMPSHIRE**
5. **GRANTS TO VOLUNTARY ORGANISATIONS AND OTHER BODIES**
6. **ENTERPRISE M3 LOCAL ENTERPRISE PARTNERSHIP INCORPORATION, GOVERNANCE ARRANGEMENTS AND APPOINTMENTS**
8. **STRATEGIC PROCUREMENT AND COUNTY SUPPLIES CONTRACTING ACTIVITY AND APPROVALS FOR 2019/20 (EXEMPT APPENDIX)**
9. **OAK PARK/OUTCOME OF RE-PROCUREMENT**
10. **SCHEDULE OF ROUTINE TRANSACTIONS**

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Item 1b

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	25 April 2019
Title:	Strategic Procurement and County Supplies Contracting Activity and Approvals for 2019-20
Report From:	Director of Transformation and Governance

Contact name: Belinda Stubbs

Tel: 01962 846235

Email: belinda.stubbs@hants.gov.uk

1. The Decision:

That the Executive Member for Policy and Resources approves the following:

1.1. The procurement and spend approvals be given for the contracts as detailed below and in Appendix 1 of the report.

- Fuel Cards for Hampshire Transport Management
- Provision of Insurance Services
- Membership booking and Electronic Point of Sale system (EPOS)
- Provision of Cleaning Services for Non-Educational Establishments (Extensions)

2. Reason(s) for the decision:

2.1. The purpose of this report is to present the relevant procurement approvals in relation to various contracts as listed in Appendix 1 of the report. This approval request is in accordance with the County Council's Contract Standing Orders and Constitution.

3. Other options considered and rejected:

3.1. None

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

- 5. Dispensation granted by the Conduct Advisory Panel: none.
- 6. Reason(s) for the matter being dealt with if urgent: not applicable.
- 7. Statement from the Decision Maker:

Approved by:

Date:

25 April 2019

**Councillor Roy Perry
Executive Member for Policy and Resources**

Item 1c

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	25 April 2019
Title:	Hampshire County Council Energy Supply Contracts
Report From:	Director of Culture, Communities and Business Services

Contact name:	Keith Heard Johann Toubkiss		
Tel:	01962 845903	Email:	keith.heard@hants.gov.uk Johann.toubkiss@hants.gov.uk

1. The Decision:

That the Executive Member for Policy and Resources:

- 1.1 It is recommended that a contract is let with Laser (a public sector energy buying organisation) for the supply of electricity and gas using the new enhanced supply framework for the period 2020-2024. The annual spend is estimated to be in the order of £20 million for Hampshire County Council and its partners.

2. Reason(s) for the decision

- 2.1 The current framework, with Laser, for the supply of electricity and gas used by the Council and its partners, including schools, Fire, Police and a number of other Local Authorities since 2016 is expiring in September 2020. A decision on replacement is required now to allow enough time to complete the procurement and purchase energy one year in advance.
- 2.2. The new OJEU compliant, competitively tendered framework has now been awarded by Laser for the period October 2020 to September 2024.
- 2.3 A thorough benchmarking exercise of alternative routes to market has been conducted by the Director of Culture Community and Business Services to analyse available purchasing arrangements. It has been concluded that Laser's new framework remains the best option offering the most value at

lowest cost for the Council and all its partners. It will deliver cost savings and access to additional support, products and services whilst strengthening the customer's protection and manage risk.

2.4. The framework will allow the Property Services energy team to continue developing strategic relationships with suppliers and to investigate innovative ways of reducing carbon emissions and energy consumption. The track record of the Council is strong to date with a 43% reduction in energy consumption since the introduction of the Energy Strategy and Carbon Management Plan approved by Cabinet in 2010.

3. Reason(s) for the decision:

3.1. None

4. Other options considered and rejected:

4.1. None

5. Conflicts of interest:

5.1. Conflicts of interest declared by the decision-maker: None

5.2. Conflicts of interest declared by other Executive Members consulted: None

6. Dispensation granted by the Conduct Advisory Panel: None.

7. Reason(s) for the matter being dealt with if urgent: Not Applicable.

8. Statement from the Decision Maker:

Approved by: ----- Councillor Roy Perry Executive Member for Policy and Resources	Date: 25 April 2019
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Item 1d

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	25 April 2019
Title:	Managing Hampshire's Built Estate
Report From:	Director of Culture, Communities and Business Services

Contact name:	Steve Clow		
Tel:	01962 847858	Email:	steve.clow@hants.gov.uk

1. The Decision:

That the Executive Member for Policy and Resources:

- 1.1. Approve the proposal to carry forward the balance of the landlord repairs and School Condition Allocation budgets 2018/19 that are not expended by year end to 2019/20 to meet the commitments made against these budgets.
- 1.2. Approve the Landlord's corporate estate repair and maintenance programme for 2019/20 as set out in Appendix E.
- 1.3. Approve the planned schools revenue and Schools Condition Allocation (SCA) programmes for 2019/20 as set out in Appendix F.
- 1.4. Note the progress made to reduce health and safety risks and the maintenance liability in the corporate estate in the context of the available budgets.
- 1.5. Note the progress in addressing the health and safety risks and condition liabilities in the school estate and the continuing maintenance pressures arising from of the system buildings of the 1960s and 1970s.
- 1.6. Note the projected 2018/19 budget outturn position for reactive and planned repairs budgets.

2. Reason(s) for the decision

- 2.1. The purpose of this report is to set out proposals for the County Council's repair and maintenance programmes and budget allocations for 2019/20.
- 2.2. The report provides a forecast outturn position for planned and reactive repairs budgets for the current financial year (2018/19) and identifies known

and provisional budgets available for the next financial year (2019/20) based on anticipated levels of funding.

2.3. The report also identifies the high level priorities against the available budgets and provides a schedule of planned programmes of work in appendices E and F. As not all the budgets are currently confirmed, the final programmes of work will be adjusted from those proposed in appendices E and F to match the available funding. If it is necessary to reduce the scope of the programme the highest priority items will be addressed first and any deferred works reported to a future Panel meeting.

3. Reason(s) for the decision:

3.1. None

4. Other options considered and rejected:

4.1. None

5. Conflicts of interest:

5.1. Conflicts of interest declared by the decision-maker: None

5.2. Conflicts of interest declared by other Executive Members consulted: None

6. Dispensation granted by the Conduct Advisory Panel: None.

7. Reason(s) for the matter being dealt with if urgent: Not Applicable.

8. Statement from the Decision Maker:

Approved by:	Date:
-----	25 April 2019
Councillor Roy Perry Executive Member for Policy and Resources	

Item 1e

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	25 April 2019
Title:	Property Services: Major Programme Update
Report From:	Director of Culture, Communities and Business Services

Contact name:	Steve Clow		
Tel:	01962 847858	Email:	steve.clow@hants.gov.uk

1. The Decision:

That the Executive Member for Policy and Resources:

- 1.1. Notes the progress of each of the programmes.
- 1.2. That the Panel recommends to the Executive Member for Policy and Resources that the project appraisal for the Elizabeth II Court South Heating Improvement Works project, to be funded from the Policy and Resources Energy Performance Programme budget be approved at an estimated value of £355,000.

2. Reason(s) for the decision

2.1 The purpose of this report is to provide an update on the major programmes, projects and issues currently being progressed relating to:

- Adult Health and Care Programme
- Children's Services Programme
- Health and Safety management in the built estate
- Office Accommodation Efficiency Programme
- Carbon and Energy Reduction Programme
- Construction Frameworks Update

3. Other options considered and rejected:

3.1. None

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: None.

6. Reason(s) for the matter being dealt with if urgent: Not Applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

25 April 2019

**Councillor Roy Perry
Executive Member for Policy and Resources**

Item 2

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	25 April 2019
Title:	Sir Harold Hillier Gardens - Jermyn's House Extension
Report From:	Director of Culture, Communities and Business Services

Contact name: John Tickle and Bob Wallbridge

Tel: 01962 846000 **Email:** john.tickle@hants.gov.uk
02962 847984 bob.walbridge@hants.gov.uk

1. The Decisions:

- i) That approval be given to the project proposals for the extension of catering arrangements at Jermyn's House, Sir Harold Hillier Gardens (SHHG), at an estimated total cost of £1,358,000.
- ii) That approval be given to spend against the funding sources identified and enter into the necessary contractual arrangements to implement the project subject to the finalisation and approval of the detailed business case for the additional 20 catering covers and associated loan arrangement, such approval to be delegated to the Director of Corporate Resources in consultation with the Chief Executive and Director of Culture, Communities and Business Services.

2. Reason(s) for the decision

- 2.1 The project will provide 100 additional covers for the tearooms and enhanced catering facilities together with internal refurbishment and remodelling to improve the existing tearoom areas and associated facilities.

3. Other options considered and rejected:

- 3.1. None

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker:

4.2. The Executive Member for Policy and Resources declared an interest in the Hampshire and the Islands Historic Churches Trust and took no part in the discussion. Under Part 3: Chapter 2: Para 2.3 of the County Council's Constitution, it was agreed to depute this decision to the Executive Member for Countryside and Rural Affairs.

4.3. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: None.

6. Reason(s) for the matter being dealt with if urgent: Not Applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

Councillor Edward Heron
Executive Member for Countryside and Rural Affairs

25 April 2019

(on behalf of Councillor Roy Perry
Executive Member for Policy and Resources)

Item 3

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	25 April 2019
Title:	Update on the Parish and Town Council Investment Fund and Associated Rural Issues
Report From:	Director of Culture, Communities and Business Services

Contact name: Sam Jones

Tel: 01962 846000
02380 6052100

Email: John.tickle@hants.gov.uk
Sam.jones2@hants.gov.uk

1. The Decision:

1.1 That the Executive Member for Policy and Resources:

- i) welcomes and endorses progress made on the new Parish and Town Council Investment Fund together with the proposed direction of travel in approving live schemes;
- ii) approves the proposed one-year grant payment extension of £57,000 to HALC, for the financial year 2019/20, and authorises the EMCRA to negotiate a subsequent 3 year agreement linked to a formal partnership relationship between both organisations;
- iii) confirms the role of the EMCRA in setting and reviewing the policy framework for the County farms estate, in light of his role, and that of the CCBS Department, in overseeing the management of those landholdings;
- iv) approves the adjustment of budget responsibility and accountability in support of the EMCRA role together with the flexibility necessary to allocate such budgets and resources in supporting the future direction identified in the report (as set out in the Finance section of this report).

2. Reason(s) for the decision

2.1 The EMCRA leads on the County Council's approach to tackling challenges in the delivery of rural services and on the relationship with Parish and Town Councils (PTC's). This includes decision-making responsibility for both the Parish and Town Council (PTC) Investment Fund and Rural Communities Fund (RCF)

together with the County Council's partnerships with the Hampshire Association of Local Councils (HALC) and the Hampshire Rural Forum. The report updates members on progress in these areas and also proposals to simplify and re-enforce the ability of the EMCRA to take these initiatives forward.

2.2 The strong response to the PTC Investment Fund, launched in November 2018, is set out together with that of the County Council's Rural Communities Fund. Future direction will focus upon efforts to build local capacity and develop sustainable projects that meet local needs and respond to escalating pressures on County Council services.

2.3 The report highlights the partnership with HALC, including its contribution to the PTC Investment Fund, and recommends further financial support for its role.

2.4 Suggested adjustments set out in the finance section of the report relate to the movement of budgets necessary to simplify and facilitate the EMCRA role in taking this work forward.

3. Reason(s) for the decision:

3.1. None

4. Other options considered and rejected:

4.1. None

5. Conflicts of interest:

5.1. Conflicts of interest declared by the decision-maker: None

5.2. Conflicts of interest declared by other Executive Members consulted: None

6. Dispensation granted by the Conduct Advisory Panel: None.

7. Reason(s) for the matter being dealt with if urgent: Not Applicable.

8. Statement from the Decision Maker:

Approved by:

Date:

25 April 2019

**Councillor Roy Perry
Executive Member for Policy and Resources**

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Item 4

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	25 April 2019
Title:	Invest in Hampshire
Report From:	Director of Corporate Resources and Director of Culture, Communities and Business Services

Contact name: Rob Carr

Tel: 01962 847508

Email: john.tickle@hants.gov.uk

1. The Decision:

1.1 That the Executive Member for Policy and Resources:

- i) awards the Hampshire Cultural Trust a revised grant of £375,000 from the Investing in Hampshire fund towards the development of a cultural hub in the Old Grammar School building, Gosport, as outlined in Appendix 2 of the report.
- ii) awards a final grant of up to £50,000 to the Countess of Brecknock Hospice Trust to provide start-up and garden equipment for the planned opening in early 2020, estimated to cost £50,000 in total, £25,000 to be approved as a 50% contribution with the remaining balance of up to £25,000 dependant upon the success of the fundraising activity.

2. Reason(s) for the decision

2.1 The Hampshire Cultural Trust are an independent Trust who manage, operate and develop the County Council's cultural assets and offers.

2.2 The Old Grammar School, Gosport is a listed building of great local significance located in Gosport Town Centre and is owned by the County Council. The building is currently poorly utilised and in need of refurbishment. The proposed project would create a sustainable local use. The building is very close to the Council's Discovery Centre and the proposed Cultural Hub would complement the facilities and services provided in the Discovery Centre.

2.3 The Countess of Brecknock Hospice Trust has successfully raised the target sum of £4.2 million to substantially extend and enhance the facilities, of which £550,000 was awarded from the Invest in Hampshire Fund. Achieving this target is an exceptional achievement. Construction is progressing with a planned handover by October which will aim to see the facility operational in early 2020.

3. Other options considered and rejected:

3.1. None

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: None.

6. Reason(s) for the matter being dealt with if urgent: Not Applicable.

7. Statement from the Decision Maker:

Approved by:	Date:
-----	25 April 2019
Councillor Roy Perry Executive Member for Policy and Resources	

Item 5

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources		
Date:	25 April 2019		
Title:	Grant to voluntary organisations and other bodies		
Report From:	Director of Transformation and Governance – Corporate Services		
Contact name:	Louise Pickford		
Tel:	01962 847355	Email:	Louise.pickford@hants.gov.uk

1. The Decision (Part I):

1.1. That grants be made to the following organisations in the sums shown below:

<u>Name of organisation</u>	<u>Amount awarded (£)</u>
1. Gosport D-Day Commemoration Event	40,000
2. Trinity, Winchester	20,000p.a. for a period of 3 years

2. Reasons for the decision:

2.1. Awarding financial assistance would support both County Council's strategic objectives of enabling people in Hampshire to live safe, healthy and independent lives and being part of strong, inclusive communities.

3. Other options considered and rejected:

3.1 To approve higher or reduced funding which was rejected.

4. Conflicts of interest:

4.1 Conflicts of interest declared by the decision-maker: None.

4.2 Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: None

6. Reason(s) for the matter being dealt with if urgent: Not applicable

7. Statement from the Decision Maker:

<p>Approved by:</p> <p>-----</p> <p>Councillor Roy Perry Executive Member for Policy and Resources</p>	<p>Date:</p> <p>25 April 2019</p>
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HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources		
Date:	25 April 2019		
Title:	Grants to Voluntary Organisations and Other Bodies		
Report From:	Director of Transformation and Governance – Corporate Services		
Contact name:	Louise Pickford		
Tel:	01962 847355	Email:	Louise.pickford@hants.gov.uk

1. The Decision (Part II):

- 1.1. That the Executive Member Countryside and Rural Affairs approves an award of £25,000 to the Hampshire and the Islands Historic Churches Trust for 2019/20.

2. Reasons for the decision:

- 2.1. Awarding financial assistance would support the County Council's strategic objective of enabling people in Hampshire to enjoy a rich and diverse environment by enhancing and protecting Hampshire's heritage and culture and maintaining the unique character of the County.

3. Other options considered and rejected:

- 3.1 To approve higher or reduced funding which was rejected.

4. Conflicts of interest:

- 4.1 The Executive Member for Policy and Resources declared an interest in the Hampshire and the Islands Historic Churches Trust and took no part in the discussion. Under Part 3: Chapter 2: Para 2.3 of the County Council's Constitution, it was agreed to depute this decision to the Executive Member for Countryside and Rural Affairs.
- 4.2 Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: None

6. Reason(s) for the matter being dealt with if urgent: Not applicable

7. Statement from the Decision Maker:

Approved by:

Date:

25 April 2019

Councillor Edward Heron
Executive Member for Countryside and Rural Affairs

(on behalf of Councillor Roy Perry
Executive Member for Policy and Resources)

Item 6

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources		
Date:	25 April 2019		
Title:	Enterprise M3 LEP Incorporation, Governance Arrangements and Appointments		
Report From:	Director of Economy, Transport and Environment		
Contact name:	David Fletcher		
Tel:	01962 846861	Email:	David.fletcher@hants.gov.uk

1. The Decisions:

- 1.1. That the incorporation of the EM3 LEP is noted.
- 1.2. That noting Councillor Mans' previous appointment to the EM3 LEP Board (until his term expires in July 2019) his consequential appointment as a member and director of the newly incorporated EM3 LEP Ltd is endorsed.
- 1.3. That the Executive Member for Policy and Resources notes the updated EM3 Assurance Framework attached at Appendix 1 and continues to delegate authority to the Head of Legal Services to finalise and agree (on behalf of Hampshire County Council as the Accountable Body) any further changes to both the Enterprise M3 Assurance Framework and the Memorandum of Agreement.
- 1.4. That the Executive Member for Policy and Resources continues to delegate authority to the Head of Legal Services to give approval to spend and commence the procurement process and to complete the appropriate contractual documentation on behalf of the Enterprise M3 LEP Ltd, where the LEP Board has authorised the County Council in its role as Accountable Body to approve such spend and procurement processes. This would be subject to adequate funding provision being made by the Enterprise M3 LEP Ltd Board and compliance with the Enterprise M3 Assurance Framework.
- 1.5. That, in relation to any funding administered by Enterprise M3 LEP Ltd, and subject to the LEP providing instructions on the terms and conditions of the legal contracts, the Executive Member for Policy and Resources continues to delegate authority to the Director of Economy, Transport and Environment to finalise and agree the details of the legal contracts with the individual funding recipients.

1.6. That the Executive Member for Policy and Resources continues to delegate authority to the Director of Economy, Transport and Environment to authorise payments to funding recipients in relation to any funding administered by the Enterprise M3 LEP Ltd, subject to satisfactory monitoring compliance undertaken by Enterprise M3 LEP Ltd.

1.7. That the Executive Member for Policy and Resources notes that under the revised arrangements, the County Council will continue to provide various support services to the LEP, including legal, finance and procurement, subject to revised Service Level Agreements.

2. Reasons for the decision:

2.1. To provide continued appropriate governance arrangements, including delegations to officers in relation to Hampshire County Council's role as Accountable Body to the newly incorporated EM3 LEP, and which are compliant with recently issued national guidelines from Central Government.

3. Other options considered and rejected:

3.1 None.

4. Conflicts of interest:

4.1 Conflicts of interest declared by the decision-maker: None.

4.2 Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: None

6. Reason(s) for the matter being dealt with if urgent: Not applicable

7. Statement from the Decision Maker:

<p>Approved by:</p> <p>-----</p> <p>Councillor Roy Perry Executive Member for Policy and Resources</p>	<p>Date:</p> <p>25 April 2019</p>
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Item 9

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	25 April 2019
Title:	Havant Health and Wellbeing Campus (Oak Park) – Outcome of Procurement
Report From:	Director of Adults' Health & Care & Director of Culture, Communities and Business Services
(Summary of an Exempt Decision)	

Contact names: Caroline Egan & Simon Maggs

Tel: 01962 845 392 & 02392 572 616

E-mail: caroline.egan@hants.gov.uk / simon.maggs@hants.gov.uk

1. The decision:

- 1.1. That approval be given to accept the tender submission, to include the release of the required capital funding and the associated site transfer, on the basis set out in this report, to support the development and operation of the Havant Health and Wellbeing Campus.
- 1.2. That the Director of Culture, Communities and Business Services (Assistant Director – Property Services) be authorised to settle the detailed terms and conditions of the transaction.
- 1.3. That approval be given to enter into any related legal or planning agreements deemed necessary and that the Director of Culture, Communities and Business Services (Assistant Director – Property Services) be authorised to settle the detailed terms and conditions.

2. Reason(s) for the decision:

- 2.1. To facilitate the delivery and operation of the Havant Health and Wellbeing Campus which will deliver extra care housing, a nursing home and supported living homes for sale (shared ownership and open market sale).

3. Other options considered and rejected:

- 3.1. None.

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker: None.

4.2. Conflicts of interest declared by other Executive Members consulted: None.

5. **Dispensation granted by the Conduct Advisory Panel:** None.

6. **Reason(s) for the matter being dealt with if urgent:** Not Applicable.

7. **Statement from the Decision Maker:**

Approved by:

Date:

25 April 2019

**Councillor Roy Perry
Executive Member for Policy and Resources**

Item 10

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	25 April 2019
Title:	Schedule of Routine Transactions
Report From:	Director of Culture, Communities and Business Services
(Summary of an Exempt Decision)	

Contact name: Steve Clow

Tel: 01962 847858

Email: Steve.clow@hants.gov.uk

1. The Decisions:

- a) That the proposed transactions in the Schedule be approved
- b) That the Director of Culture, Communities and Business Services (Strategic Manager - Assets and Development) be authorised to settle the detailed terms and conditions

2. Reasons for the Decisions:

- 2.1. The transaction detailed in the Schedule will ensure efficient and effective use of the County Council's property assets.
- 2.2. Collectively, the proposal supports all the priorities of the County Council's Strategic Plan.

3. Other options considered and rejected:

- 3.1. Not Applicable

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker: None
- 4.2. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel:

None

6. Any reasons for the matter being dealt with if urgent:

Not applicable

7. Statement from the Decision Maker:

Approved by:

Date:

25 April 2019

**Executive Member for Policy & Resources
Councillor R Perry**